

Project management (Ethiopia) - Consultant Terms of Reference

Summary

Role	Project Management Consultant
Project	Accelerating an end to female genital mutilation/cutting (FGM/C) in West Arsi, Arsi and East Shewa
Project period	May 2021 - December 2021
Partners	Consortium of Reproductive Health Associations (CORHA), Harmee Education for Development (Harmee) and Talent Youth Association (TaYA)
Time requirements	TBC Contract until end of December 2021
Location	Addis Ababa, Ethiopia - with travel to West Arsi, Arsi and East Shewa in Oromia
Main working contacts	Orchid Project staff, including the Strategic Management Team (SMT) Project partners - CORHA, Harmee and TaYA External relationships with civil society organisations in Ethiopia, donors and government officials

Background

In January 2021, Orchid Project secured start-up funding to begin a pilot project in partnership with CORHA, Harmee and TaYA, aimed at reducing FGM/C prevalence in the West Arsi, Arsi and East Shewa woredas of Oromia. This pilot initiative is part of a broader 3-year programme ambition and focuses on securing government sign-off for programming, conducting a thorough baseline assessment, mobilising community activists (including youth activists), facilitating community dialogue and building relationships with key national and regional stakeholders.

FGM/C is a violation of human rights held in place by social norms and gender norms. The practice can lead to lifelong trauma and has significant cost implications on the healthcare system of the countries in which it is practiced. While the Ethiopian FGM/C prevalence rate has declined in recent years, from 76% to 65%, with annual population growth UNICEF estimates that progress must be significantly faster in order to reach the target set out in the Ethiopian National Costed Roadmap to end Child Marriage and Female Genital Mutilation.

Key responsibilities

We have secured an initial start up grant for a 6 month pilot project and are now looking for a part-time Project Management Consultant to support the setup and day to day management of this pilot initiative and provide support to the implementing partners based in Ethiopia. This role will be on a 6-month contract until the end of the pilot period in December 2021.

The successful candidate will:

- Oversee the successful completion of all project outputs as per the project scope and funder contract
- Manage relationships with the three Ethiopian partners (TaYA, CORHA, Harmee)
- Provide coordination across the consortium, including facilitating regular meetings and developing progress reports
- Working closely with the Head of Development and Head of Programmes, provide support in identifying new funding opportunities within Ethiopia
- Build relationships with key national and regional stakeholders (E.g. National Alliance), building Orchid Project's brand and reputation within Ethiopia
- Provide regular updates on project implementation to the Head of Programmes and wider Orchid Project team
- Uphold Orchid Project's Safeguarding code of conduct, and work according to Orchid Project's values

Timings

We are looking for a candidate to start as soon as possible, and anticipate the role will require 2-3 days (TBC) per week for 6-months.

Requirements

- Must have the right to live and work in Ethiopia. We are not in a position to support visas
- Fluent in English and Amharic, and ideally Afaan Oromoo
- Previous experience managing a consortium project
- Previous experience working within the FGM/C, gender or human rights sector
- Experience and understanding of the Ethiopian NGO landscape
- Extensive project management experience
- Ability to work to tight deadlines and work independently

Applications

If you are interested in applying for this part-time consultancy position, please send your CV and a brief 2-page cover letter to HR@orchidproject.org indicating how you meet the role requirements and your daily rate. Please include "Ethiopia consultant" in the subject line of your email.

The closing date for applications is Friday the 18th of June. We expect to carry out interviews on Zoom during the week commencing the 21st of June. Please note that any appointment will be subject to reference checks. This is a consultancy position, remuneration for which will be paid monthly in arrears upon receipt of an invoice. You will be responsible for all statutory payments including tax and insurance